

## **Instow Parish Council**

To: Cllrs. Arthur, Bunclark, Foster, Hopkins, Johnson, Lopez. McCrum, Scott, Yeadon

DCC Cllr Biederman NDC Cllr Coombs

You are hereby summoned to attend a meeting of the Instow Parish Council, which will be held on **Thursday 20<sup>th</sup> November 2025 at 7:00pm** at the **Instow Village Hall** for the purpose of transacting the following business:

### **Agenda**

#### **1. Apologies**

To receive apologies for absence

#### **2. Councillors' Declarations of Interest**

*A Councillor with voting rights who has a disclosable pecuniary interest or other interest as set out in our councillor's standing order or code of conduct in a matter being considered at a meeting is subject to statutory limitations or restrictions and of code of conduct and their right to participate and vote on the matter.*

#### **3. Public Participation**

A total of 15 minutes has been set aside for this. Members of the public are invited to speak on issues on this agenda, raise issues for future consideration, other matters which the council has some control over or are of interest to the Parish. Members of the public may not speak during other items of Parish Council business.

#### **4. To Approve requests to vary the order of business**

#### **5. County and Ward Members report in person or by email**

a) NDC Cllr Coombs

b) DCC Cllr Biederman

#### **6. Minutes [https://www.instowparishcouncil.gov.uk/data/uploads/369\\_761288369.pdf](https://www.instowparishcouncil.gov.uk/data/uploads/369_761288369.pdf)**

To adopt and sign as a correct record the minutes of the meeting held on 20 November 2025

#### **7. Any matters arising from the minutes**

Memorial Bench

#### **8. Committee Minutes**

None

**9. Tracker update** [https://www.instowparishcouncil.gov.uk/data/uploads/367\\_1936120435.pdf](https://www.instowparishcouncil.gov.uk/data/uploads/367_1936120435.pdf)

To review progress on open actions on publicly discussed matters as agreed at previous meetings -

**10. Correspondence**

- a) As the IPC stated no area suitable for a children's play area/park built in Instow. The member of the public has confirmed they will look for an area. The same member of the public, has asked. Why do Instow have no Christmas lights? Even something simple between lampposts along Marine Parade. If it's a case of money, could we perhaps look into fundraising for Christmas 2026?
- b) Member of the public is concerned at the damaged step through the gate onto the beach opposite the Boathouse. Is this going to be repaired.

**11. To consider Planning Applications received**

(Documents have been circulated to Councillors for studying ahead of the meeting)

None received

**12. Car Park**

Solor Panel manging the working of the ticket machine.

**13. Road Warden Scheme**

Contract circulated to Cllrs. - Update

**14. Finance** [https://www.instowparishcouncil.gov.uk/data/uploads/370\\_68983951.pdf](https://www.instowparishcouncil.gov.uk/data/uploads/370_68983951.pdf)

- a) Invoices for approval and payment
- b) Budget – April 2026 – March 2027

**15. Chairs Communication**

Reminder of the Carol Service 14.12.2025

**16. Any other Agenda Items for the next meeting**

None

**17. Next meeting **15 January 2026** 7.00pm Note new venue All Saints Chapel**