

## **Instow Parish Council**

Date of agenda: 26<sup>th</sup> March 2026

To: All members of the Council

Dear Councillors,

You are hereby summoned to attend an extraordinary meeting of the Instow Parish Council, which will be held on **Wednesday 1<sup>st</sup> April 2026 at 7:00pm** at **All Saints Chapel** for the purpose of transacting the business stated below.

Yours faithfully,

*Mary Jane Scott*

Cllr Mary Jane Scott  
Chairman of Instow Parish Council  
(Signed electronically)

### **Agenda**

#### **1. Apologies**

- a) To receive apologies for absence
- b) Cllr Yeadon approved absence authorised.

#### **2. Councillors' Declarations of Interest**

*To receive any declarations of interest from members with voting rights who have a disclosable pecuniary interest or other interest as set out in our councillor's standing order or code of conduct in any items to be considered at the meeting which is subject to statutory limitations or restrictions and the right to participate and vote on the matter.*

#### **3. Public Participation**

*A total of 15 minutes has been set aside for this. Members of the public are invited to speak on issues on this agenda, raise issues for future consideration, other matters which the council has some control over or are of interest to the Parish. Members of the public may not speak during other items of Parish Council business*

#### **4. Exclusion of the Public, including the Press**

The Chair moves 'that in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted in agenda item 5'.

Subject to the approval of the above motion the meeting will then move into confidential session.

**5. To consider a staffing matter**

To consider and agree the way forward on a staffing matter.