

Instow Parish Council
Instow
Bideford
Devon
EX39 4JX

16th June 2026

Dear Mary Jane,

INTERNAL AUDIT 2026

Accountancy Edge has been appointed to undertake the internal audits at Instow Parish Council. The annual internal audit for 2025/26 financial year being undertaken on 2nd June 2026 and completed on 16th June 2026.

I can confirm that I am independent of the Parish Council.

The scope of our work is limited to completing the audit testing and enquiries we deem necessary to complete the internal audit section of the Annual Report for Local Councils in England. We do not provide assurance over or accept responsibility for areas of work not included in this scope, unless specifically agreed with the Council during the financial year. In providing internal audit services we are not conducting a financial statement audit in accordance with standards and guidelines issued by the Smaller Authorities Proper Practices Panel and our procedures are not designed to provide assurance over the reliability and quality of your financial statements. This will be undertaken by the Council's appointed External Auditor.

We are required by the Annual Internal Audit Report included in the Annual Governance and Accountability Return (AGAR) to review controls in place at the Council against predefined control assertions. These controls are included in the following report.

The Audit has identified a number of recommendations to help update and improve the Council's current procedures. The audit has found no areas of concern and the Council's procedures and controls are generally working well.

Yours sincerely,



James Hellyer
Internal Auditor